

G8270 – EVENT PRODUCTION SERVICES FOR HUDSON RIVER PARK RFP

APPLICABLE RFP QUESTIONS AND ANSWERS

February 27, 2026

Proposals are due Thursday, March 12, 2026.

Questions are presented below in **bold**, with answers from the Trust below each question.

Event and Park Related Questions

General

1. **Question: What internal process will determine when services increase from limited support to Park-wide production?**

Answer: The decision of when services increase from limited support to Park-wide production will be made by key stakeholders within the Trust and will be informed by updates from City, State and Federal agencies.

America's 250 is anticipated to require Park-wide production; Pride in Hudson River Park will operate within the locations outlined in the RFP. NYNJ World Cup needs are to be determined.

2. **Question: If/when new events come up, what is the minimum turnaround time the Contractor will have to plan, source vendors, and execute?**

Answer: The Trust will give as timely notice as is possible but cannot commit to a minimum turnaround at this time.

3. **Question: Are there any anticipated reporting or sustainability metrics tied to the Park Over Plastic initiative beyond compliance? Is the contractor required to submit a waste and emissions audit post-event?**

Answer: Contractor is expected to maintain compliance with Park Over Plastic for any projects worked on during the duration of the contract, however, there is no additional reporting.

4. **Question: During the site visit, the "no-staking" rule for lawns was emphasized due to irrigation systems. Will the Trust provide irrigation maps for primary activation zones to the selected Contractor to assist in ballasted barricade nesting and equipment placement?**

Answer: To protect the Park and public space, equipment and ballasted barricades should only be placed on paved areas, not on the lawns. The Trust will work with selected Respondent on maintaining integrity of Park assets.

5. **Question: Given the tight clearance of the bollards and lift-gates at several entry points, does the Trust have a "Maximum Vehicle Clearance" guide? We want to ensure that our vendor sourcing for light towers and equipment rentals accounts for these physical constraints during load-in.**

Answer: The bollards have a width clearance of 46"; the lift-gates width varies from ten (10) feet wide at the narrowest to eighteen (18) feet wide at the widest.

6. **Question: We observed the ongoing Gateway Tunnel construction near the heliport. Is the Contractor expected to coordinate pedestrian flow and safety zones directly with the construction site's safety officer, or will the Trust serve as the primary liaison for that specific interface?**

Answer: The Contractor will not be responsible for coordinating with the construction site's safety officer; the Trust will be the primary liaison.

7. **Question: How many points of contact at the Trust will the Contractor have?**

Answer: Contractor will work with various Trust contacts as needed. All approvals will be signed by one of two Trust contacts.

8. **Question: If we currently produce a run/walk event on one of the piers, would taking this work be a conflict?**

Answer: Generally, unrelated work on behalf of a Permittee in the Park is not a conflict, but the Trust reserves all rights to make a decision on a case-by-case, including but not limited to the date and time of the event planned, and whether there are competing applications for the same date and location.

9. **Question: "Rapid response" mentioned in several places. Does this mean hiring equipment and personnel on standby ready to deploy? Is this an expense to the Trust or the selected vendor?**

Answer: No; the Trust is looking for a partner with the ability to secure necessary event elements, such as portolets and staffing, on a potentially quick turnaround after additional needs become known. The Trust will work with Respondent to determine standby needs, advance purchases and other best practices. These would be classified as reimbursable expenses beyond management costs.

10. Question: Are temporary restrooms procured in the same way as other vendors or does the Trust have more direct interface?

Answer: Temporary restrooms should be procured by the Contractor in the same manner as other vendors.

11. Question: Who designs and purchases signage?

Answer: Signage may be assigned to the contractor for purchase as a reimbursable expense, as designed by the Trust, unless otherwise agreed during the course of the Contract.

12. Question: Schedule 3 in the Fee and Cost Schedule - should the EMT also be based on a 12-hour day (as the event staff are)?

Answer: Yes, the EMT cost should be based on a 12-hour day.

13. Question: What is the required restoration timeline following Pride activations?

Answer: The Trust seeks to restore the Park as quickly as possible and will work with the selected Respondent on plans and timelines.

Pride in Hudson River Park

1. Question: Can the Trust share prior-year Pride operational summaries, including staffing levels, schedule, list of infrastructure and a site map?

Answer: The Trust will provide summaries to the Contractor upon selection, as applicable.

2. Question: Is the Trust activating at specific times during Pride, and if so what do those moments entail?

Answer: The Trust is not activating during Pride. The Park remains open as a historic space for the LGBTQ+ community to celebrate, particularly along the Park's West Village esplanades, and at Piers 45 and 46. The Trust does not produce programming but strives to ensure all guests have a safe and enjoyable time by bringing in additional temporary safety infrastructure, such as portlets, EMS and hydration stations.

3. Question: Are any top-tier talent or celebrity guest appearances planned for all 3 events?

Answer: Not at this time.

America's 250

1. **Question: Any comparable boat events/Fourth of July celebrations in the last 4 years (understanding that 250 years will be a larger event)? If so, can you provide any maps with outlines of areas/barricades that were used previously? And any street closures/police supported road closures that were mentioned during the site visit?**

Answer: The Trust will provide summaries to the Contractor upon selection, as applicable.

2. **Question: Is the Trust planning to host any viewing for the July 4th fireworks, or are any additional displays planned around American 250?**

Answer: Hudson River Park is not anticipated to be a primary viewing location for fireworks displays. At this time, the Trust does not have additional displays planned around America's 250. All plans are subject to change.

3. **Question: What is the anticipated load in and out timeline for America's 250 elements?**

Answer: The load-in and out will be determined by the scope of the event.

Sub-Contracting, Tenant, Vendor and Agency Relations

1. **Question: Is there an expedited approval process for time-sensitive or emergency needs?**

Answer: In cases of emergency requests, the Trust will work collaboratively with the Contractor to resolve the needs. The standard process, as outlined in the RFP, will still be required.

2. **Question: Will the Trust provide any pre-approved vendor lists?**

Answer: No, the Trust does not provide any pre-approved vendor lists.

3. **Question: Will NYPD or other public agencies provide supplemental crowd control or security support?**

Answer: Other agencies' support is still being determined.

4. **Question: For the boat parade and World Cup activations, will the Trust lead the Joint Operations Center (JOC) with the NYPD/USCG, or is the Contractor expected to act as the primary liaison for multi-agency security credentialing?**

Answer: The Trust will be the primary liaison to the JOC and NYPD/USCG.

5. **Question: Closing off parks dependent on City and State support which is under discussion – when will this be confirmed?**

Answer: There is not a definitive date when this will be confirmed.

6. **Question: The Trust has other event support contracts which on-call services are intended to supplement. Will these contractors be part of the project team or managed separately by the Trust?**

Answer: These Contractors will not be a part of this project team; the Contractor should anticipate hiring subcontractors for support needed to complete the assigned projects.

7. **Question: As the Contractor acts as the "Agent for the Trust," is there a preferred format for the three-quote procurement process for rentals to ensure compliance with the Trust's 501(c)(3) and public benefit corporation status?**

Answer: Quote needs will vary with the applicable rental or service; the Trust will work with selected Respondent on communication protocols.

8. **Question: Who holds final operational authority on-site when coordination involves City, State, or Federal partners?**

Answer: Excepting emergency response, the Contractor would be responsible solely to the Trust.

Contract Terms and Next Steps

1. **Question: Is there an estimated Maximum Contract Price or anticipated budget range?**

Answer: The Trust will look to the Respondents to set the budget range in their RFP submission.

2. **Question: Is there a guaranteed minimum spend under the Contract?**

Answer: The Trust will look to Respondents to set the minimum contractual fee (as outlined in Exhibit 4, Fee and Cost Schedule, Schedule 2) required for the proposed contract.

3. Question: Will written Notices to Proceed be issued for each activation or event assignment?

Answer: Yes, written Notices to Proceed will be issued for each activation/event assignment.

4. Question: How will scope or cost adjustments be handled if external agency requirements materially change event plans?

Answer: Scope or cost adjustments will be handled on a case-by-case basis.

5. Question: What has been the historical payment turnaround time for similar service contracts?

Answer: For similar services, the Trust has paid monthly, following the submission of detailed, line-item invoices from the Contractor.

6. Question: There is a major unknown aspect to this engagement. For pricing and scope, are you open to a scope and fee specific to known events with change orders and associated fees as these TBD events arise?

Answer: No; Respondent should provide pricing based on the asks in Exhibit 4 of the RFP, Fee and Cost Schedule.

7. Question: What is the expectation for selected vendor once the 3 big summer events are done?

Answer: After July 25, the Trust does not currently anticipate additional support but would like to maintain an approved Contractor if any needs arise for the duration of the one year term.

8. Question: Would the contractor be involved in direct oversight of external events at the Trust, or only participating in advance work?

Answer: The Contractor along with the Trust team will be involved in the comprehensive planning for all events including external events.

9. **Question: Will monthly invoicing be expected to be strictly based on the hourly staffing rates provided in the proposal (plus any rental reimbursements)?**

Answer: Yes, monthly invoices should be based on the hourly staffing rates provided in the proposal plus any reimbursable expenses.

10. **Question: Is there an opportunity to be considered the preferred vendor for internal or tenant Hudson River Park Trust event?**

Answer: No; the Trust does not have preferred vendors.

11. **Question: Is there a preference for the formatting of the RFP submission materials for Packets One and Two? PDF, Excel, etc.?**

Answer: Readable PDFs are preferred for all submission materials.